



*TENDER:*  
**MOWING SERVICES**  
**FOR**  
**TONGA POWER LIMITED**  
**TENDER NO. 002-2024**

**Date: 15<sup>th</sup> of November, 2024**

## **Introduction**

### **Tender for Tonga Power Limited: Mowing Services**

Tonga Power Limited (TPL) invites qualified and experienced contractors from Tongatapu to submit proposals for the provision of Mowing Services across TPL properties in various locations (see Fig 2.1 for details). This tender aims to secure a reliable service provider to maintain a clean and well-kept appearance at all TPL properties.

To ensure our properties remain in excellent condition, Tonga Power Limited seeks a contractor committed to consistent, high-quality service.

The successful bidder will be responsible for:

1. Mowing and maintenance of grounds around all sites, including TPL's solar facilities, offices, distribution sites, power stations, data collection areas, and wind turbine locations.
2. Providing services at designated locations: Tofoa, Popua, Vaini, Niutoua, Nakolo, Matatoa Tofoa, and in the outer islands of Vava'u, 'Eua, and Ha'apai.

This tender document outlines service requirements, eligibility criteria, and submission guidelines for prospective contractors. Interested parties are encouraged to review it carefully and submit bids that align with all specified requirements.

### **Requirement for Valid Bid;**

In order to be valid, a bid must:

- a) Include a duly completed BID FORM and a copy of the BID FORM.
- b) Include a duly completed BID Declaration Form and a copy of the BID DECLARATION FORM.
- c) Lodge of application in accordance to condition of Bid.

### **Lodgement of Bids**

- a) MUST be enclosed in a sealed envelope marked "**APPLICATION**" addressed to CEO, Tonga Power Limited, Nukualofa, Tonga.
- b) MUST be clearly labelled "Bid for Mowing Services".

### **Closing Time**

The period for the receipt of bids will run until 4:00pm of 22<sup>nd</sup> November, 2024. (The deadline for bids submission). Any bid received after the Closing Date will not be considered by TPL

## **BIDDING FORM**

*The Bidder shall fill in this Form in accordance with the instructions indicated below. No alternations to its format shall be permitted and no substitutions shall be accepted.*

**Date:** .....

**Bid No. :** .....

<b>I. Bidder's Name:</b>
<b>2. Bidder's year of registration:</b>
<b>3. Bidder's Address:</b>
<b>4. Bidder's Authorized Contact Person:</b>  <b>Name:</b> <b>Address:</b> <b>Telephone/Fax numbers: Email Address:</b>

### **Form of Bid Declaration**

*The Bidder shall fill in this Form in accordance with the instructions indicated.*

**Date:**

**Bid No.:**

**To: Tonga Power Limited**

We, the undersigned, declare that:

- a) We are truly authorized to execute this document on behalf of the bidder; and
- b) We have read and understand the bidding documents including, the conditions of the bid and contract agreement; and
- c) The bidder agrees to be bound by the terms and conditions of the bidding documents, including the Conditions of Bid and contract agreement; and
- d) The services which are the subject of this bid as follows;
  - i) The mowing of sites where its solar facilities, office, distributions, power station, data collection and wind turbine equipment located.
  - ii) The areas are in Tofoa, Popua, Vaini, Niutoua, Nakolo, Matatoa Tofoa, Vavau, Eua and Ha'apai.
- e) The contents of this bid as submitted by the bidder are true, accurate and correct in all respects; and
- f) We agree that in the event that the bidding is accepted the bidder will deemed to have entered into legally binding relationship with Tonga Power Limited for the provision of services in accordance with the contract agreement.

Name of the Bidder

.....

Name of the person duly authorised to sign the bid on behalf of the Bidder

.....

Title of the person signing the Bid

.....

Signature of the person names above

.....

Date signed ..... day of

.....

### **CONDITIONS OF BID**

#### **1) Bid Documents**

- a) Bidding Form
- b) Declaration Form
- c) Conditions of Bid

#### **2) Summary of Services**

- a) The time for mowing is authorized by the Administration Manager.
- b) Areas are needed to keep;

#### **Fig 2.1 Table of Services**

<b>No.</b>	<b>Location</b>
I.	Multi Utilities head office, Matatoa Tofoa.
2.	Distribution office, Matatoa Tofoa.
3.	Distribution poles area, Matatoa Tofoa.
4.	NNUP work area, Matatoa Tofoa.
5.	Solar farm, Matatoa Tofoa.
6.	Power Station work area, Popua.
7.	Solar farm, Maama Mai, Popua within 50,777.95 m <sup>2</sup> .
8.	Wind turbine, Nakolo within 696.251112.
9.	Wind turbine, Niutoua.
10.	Solar farm Mata 'oe La'a, Vaini within 6,566.08 1112.
11.	Head office, Neiafu Vava'u.
12.	PowerStation work area, Neiafu Vava'u.
13.	Solar farm, La'alahi in Vava'u.

14.	BESS in Vava'u
15.	Head office, Pangai I-Ia'apai.
16.	PowerStation work area, Pangai Ha'apai.
17.	Wind Turbine and solar farm in Ha'apai.
18.	Head office, Ohonua Eua.
19.	PowerStation work area, Ohonua Eua.
20.	Solar farm in 'Eua.
21.	BESS area in 'Eua.

**All areas to be mowed must comply with the following;**

- a) Fence Perimeter and Under Solar PV panels to be kept clean (the use of weed killer spray is acceptable although an environmentally friendly weed killer is preferred)
- b) Between every row of panels to keep it clean and mowing but not as low to kick up rock that may damage panels
- c) Access Road to the office and working area to mow and keep it clean and tidy
- d) No grass cuttings are to be left on the area
- e) Any litter that is mowed must be removed.

**3) Duration of the Services**

- Two (2) years from commencement

**4) Closing Time**

- The period for the receipt of bids will run until 4pm of 22<sup>nd</sup> November, 2024. (The deadline for bids submission).

**5) Requirement for Valid Bid;**

In order to be valid, a bid must:

- d) Include a duly completed BID FORM and a copy of the BID FORM.
- e) Include a duly completed BID Declaration Form and a copy of the BID DECLARATION FORM.
- f) Lodge of application in accordance to condition of Bid.

**6) Lodgement of Bids**

- c) MUST be enclosed in a sealed envelope marked “**APPLICATION**” addressed to CEO, Tonga Power Limited, Nukualofa, Tonga.
- d) MUST be clearly labelled “Bid for Mowing Services”.

#### **7) Late Bids**

- a) Any bid received after the Closing Date will not be considered by TPL
- b) Any Bid which does not comply with the requirements in conditions of bid may be rejected.

#### **8) Costs**

- a) The bidder acknowledges and accepts that it bears all of its own costs and expenses in preparation of the bid.
- b) TPL is not responsible for any cost may be incurred in the preparation of bid.

#### **9) Bid Conduct**

Bidders must not:

- a) Engage in any form of collusive tendering.
- b) Lobby TPL's employees.
- c) Offer gifts or personal benefits to TPL's employees.

#### **10) Withdrawal of Bid**

- Bid cannot withdraw their tender offer prior to the expiration of sixty (60) days from the Closing Date but may do so at any time thereafter.

#### **11) Acceptance of Bid**

- a) Bids shall be open to acceptance by TPL for a minimum period of thirty (30) days from the closing date.
- b) TPL is not bound to accept any tender, including the lowest tender.
- c) TPL reserves the right, in its absolute discretion, engage a bidder to perform only some of the services set out in clause.
- d) Once a bid is accepted by TPL in accordance with Bid documents together with the written acceptance of the bid constitute a legally binding agreement between TPL and the successful bidder and the successful bidder agrees to so bound.
- e) Sub-contracting of this service is prohibited
- f) Successful bidder will liable to all costs such as damages, injuries or public liability insurance.

#### **12) Evaluation Criteria**

- All Bids will assess based on the following criteria;
  - a) The resources of the bidder including technical, managerial, physical and

- financial resources;
- b) The proposed methodology
  - c) Understanding of the task
  - d) The price, which represents the best value for money
  - e) Bidder past experience and performance history including: time management, standard of work, the time for completion and quality assurance.
  - f) Inspection of Equipment

### **13) Further Information**

- TPL, in its absolute discretion, may require the bidder to demonstrate the rationale for how prices are set including, but not limited to:
  - a) Requesting the bidder to provide documents in support; and
  - b) Inviting the bidder to discuss with how the prices have been built up.



## **BIDDER SCHEDULE**

Note:

- Bidder is free to annex additional sheets of paper to this schedule if the space provided is insufficient.

## **SCHEDULE OF RATES TO BE CHARGED**

- Complete the table below with propose rate for the services to be provided pursuant to the contract agreement.

<b>Item No.</b>	<b>AREA</b>	<b>Description (Bid WORK)</b>	<b>Amount\$ (incl. GST) as per 1 Mowing.</b>
1.	Multi Utilities head office, Matatoa Tofoa.		
2.	Distribution office, Matatoa Tofoa.		
3.	Distribution poles area, Matatoa Tofoa.		
4.	NNUP work area, Matatoa Tofoa.		
5.	Solar farm, Matatoa Tofoa.		

6.	PowerStation work area, Papua.		
7.	Solar farm, Maama Mai, Papua within 50,777.95 m2.		
8.	Wind turbine, Nakolo within 696.25m2.		
9.	Wind turbine, Niutoua.		

10.	Solar farm Mata 'oe La'a, Vaini within 6,566.08 m2.		
11.	Head office, Neiafu Vava'u.		
12.	PowerStation work area, Neiafu Vava'u.		
13.	BESS area in Vava'u		
14.	Solar farm, La'alahi in Vava'u.		
15.	Head office, Pangai Ha'apai.		
16.	PowerStation work area, Pangai Ha'apai.		
17.	Wind Turbine and solar farm in Ha'apai.		
18.	Head office, Ohonua Eua.		
19.	PowerStation work area, Ohonua Eua.		
20.	Solar farm in 'Eua.		

21.	BESS area in Eua		
	<b>TOTAL</b>	<b>Price Bid TOTAL</b>	

**SCHEDULE OF EXPERIENCE**

- a) Provide details of all current and previous contracts held for the provision of services similar to this contract
- b) Provide business license and ID of the business owner.

**SCHEDULE OF WORK METHOD**

- a) Describe in detail how intends to provide the services
- b) Number of days will be used for ONE MOWING
- c) Details and description of equipment to be used. TPL must inspect all the equipment are the latest models which designs to the required works from TPL.